

# *Jonathan M. Student*

N8796 County Road NN  
Portage, WI 53901  
(608) 742-1234 ♦ student@gmail.com

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## *Objective*

To obtain a career in business, this will allow me to use my knowledge in the field of accounting to benefit my future clients.

## *Education*

Portage High School, Portage, WI  
Anticipated Graduation Date: June 2011  
GPA = 3.85/4.0

## *Special Skills*

- Marketing
- Accounting
- Public Speaking
- PowerPoint
- Word Processing
- Spanish
- Telephone Etiquette
- Microsoft Word

## *Selected Work Experience*

### **Sales Associate**

**July 2009-Present**

Barnes and Noble, Madison, WI

Responsible for coordinating displays, handling customer transactions, dealing with customer complaints, answering customer questions, taking and maintaining inventory, and restocking merchandise.

### **Lifeguard**

**May 2008-June 2009**

Portage Pool, Portage, WI

Responsible for maintaining a safe pool area, providing first aid and CPR if necessary, teaching swim lessons, and assisting guests.

## *Volunteer Experience*

### **Assistant**

**September 2008-November 2008**

Columbia County Humane Society, Portage, WI

Responsible for walking dogs, feeding animals, cleaning pens, and assisting wherever necessary.

## *Honors*

- Principal's List (2009-2010)
- National Honor Society (2008-Present)
- National Dairy Judging Competition 2<sup>nd</sup> in Reasons and 4<sup>th</sup> Overall (2009)
- State Dairy Judging Competition 1<sup>st</sup> in Reasons and 4<sup>th</sup> Overall (2009)
- Future Business Leaders of America State Leadership Conference 1<sup>st</sup> in Business Plan at (2008)
- Future Business Leaders of America Region V Leadership Conference 1<sup>st</sup> in Business Plan at (2008)

# *Jonathan M. Student ... Continued*

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## *Activities*

- Future Business Leaders of America  
President 2009-2010  
Vice President 2008-2009
- National Honor Society  
Secretary 2009-2010
- Key Club
- Musicals
- Solo Ensemble
- National FFA Organization  
Sentinel 2009-2010  
Reporter 2008-2009
- Student Council  
Class Representative 2006-2010
- Columbia County Dairy Judging Team
- Basketball Team
- Cross Country Team

## *References*

Steve Jobbers, FBLA Advisor  
Portage High School  
301 E. Collins Street  
Portage, WI 53901  
(608) 742-8545

George Bossmanson, Manager  
Barnes and Noble  
1235 Book Lane  
Madison, WI 53717  
(608) 555-6547

Kristin Gates, Principal  
Portage High School  
301 E. Collins Street  
Portage, WI 53901  
(608) 742-8545

Ned Farmer, Agriculture Teacher  
Portage High School  
301 E. Collins Street  
Portage, WI 53901  
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